

KEEGO HARBOR PARKS AND RECREATION COMMISSION

7:00 P.M. Wednesday, April 8, 2026, MEETING MINUTES  
2025 Beechmont  
Keego Harbor, MI 48320

**CALL TO ORDER:** Kirsten Sonneville-Douglass called the meeting to order at 7:00 PM

**Present:** Chairperson Kirsten Sonneville-Douglass, Secretary Amy Drain, Treasurer Leslie Clark, Commissioners: Kathleen Sexton, Paul Daelemans, Dan Harrington.

**Absent:** Julie O'Brien

**Alternates Present:** None

**Staff Present:** Tammy Neeb

**EXCUSAL OF ABSENT BOARD MEMBERS**

**Motion by:** Kirsten Sonneville-Douglass, supported by Dan Harrington, to excuse Julie O'Brien.

**Ayes:** Unanimous

**Nays:** None

**Motion Carried**

**PUBLIC COMMENTS NON-AGENDA ITEMS ONLY:**

No public comment.

**APPROVAL OF AGENDA**

**Motion by:** Leslie Clark, supported by Paul Daelemans, to approve the April 8, 2026, agenda as written.

**Ayes:** Unanimous

**Nays:** None

**Motion Carried**

**APPROVAL OF MINUTES**

**Motion by:** Amy Drain, supported by Paul Daelemans, to approve the March 11, 2026, meeting minutes as written.

**Ayes:** Unanimous

**Nays:** None

**Motion Carried**

**REVIEW AND APPROVAL OF REVENUE AND EXPENDITURE REPORT:**

**Motion by:** Kirsten Sonneville-Douglass, supported by Amy Drain, to approve the revenue and expenditure report dated March 11, 2026, as written.

**Ayes:** Unanimous

**Nays:** None

**Motion Carried**

**NEW BUSINESS:**

**Canal Clean Up:** Saturday, April 11th, 2026, from noon to 2 pm, all volunteers are welcome.

**Community Bike Ride:** Due to a lack of volunteer support, including multiple open seats on parks and rec, and already hosting multiple events in June, this puts a strain on volunteer hours, agreeing to cancel June's bike ride. We will work towards hosting the September bike ride.

**Motion by:** Paul Daelemans, supported by Leslie Clark, to cancel the June Community Bike Ride event.

**Ayes:** Unanimous

**Nays:** None

**Motion Carried**

**Parks Inspection Report:** Parks were divided among the commissioners for review and planning for the 2026/2027 budget. Budget requests were sent to the city by Leslie Clark.

**Budget Planning for FY 26-27:** Leslie Clark conducted a historical analysis of how the community events line item in the budget has been used over the last few years. Amy Drain asked how new playground equipment can be funded, discussions were had among all commissioners, and Amy Drain volunteered to conduct an analysis on how to fund playground equipment, potentially through corporate sponsorships, mileage, grants, etc.

#### **OLD BUSINESS:**

**Newsletter:** Kirsten Sonnevile-Douglass shared that the Newsletter would be tabled at this time due to a lack of volunteers and the newsletter's time commitment. Leslie Clark asked for specifics to understand the time commitment. Amy Drain shared that the city hall staff are not able to provide the support needed to move the newsletter forward. Leslie Clark asked Tammy Neeb, who shared that supposedly the e-blast system is not working.

**Egg Hunt:** Leslie Clark shared that it was an awesome time, good turnout, but it did rain. Paul Daelemans donated \$100 for the big kid winners.

**Memorial Day Events:** Kirsten Sonnevile-Douglass shared that there are not enough volunteers for the Memorial Day Parade at this time. She emailed the city council asking for volunteers; two responded, Cristina and Corine. Kirsten Sonnevile-Douglass connected with Orchard Lake St. Mary's for a volunteer partnership; more to come. Resident Sue Williams will chair, with Gino adding flowers to a wreath. Leslie Clark volunteered to be the bus coordinator. Kirsten Sonnevile-Douglass also emailed Chief Barnes about the road closure, and he shared that he will not have enough officers to do so. Discussions were held among all commissioners to find a solution, resulting in Leslie Clark knocking on the doors of nearby houses to see if the residents could mark off the road with caution tape. She will use her Parks and Recs badge provided by the city while doing this. It was determined then that Kirsten Sonnevile-Douglass, Amy Drain, and Julie O'Brien do not have Parks and Recs badges and that they will need to obtain them from the police station.

**Block Party:** Kirsten Sonnevile-Douglass shared that everything is set for the upcoming events, and then the remaining items are for Stacy to order chalk and for the Facebook events to be created.

**Keego Konnect:** Kirsten Sonnevile-Douglass is working on pop-up events for the summer, including yoga in the park, sound bath, astronomy club, disco golf ace race, Pokémon Go, art in the park rock painting. Stay Tuned! Kirsten Sonnevile-Douglass tabled the Disc Golf Sign as Julie O'Brien was absent.

**Oakland County RAPP Grant:** Kirsten Sonnevile-Douglass shared that everything is set for the upcoming events.

**City Signage:** Kirsten Sonnevile-Douglass shared that the committee is still reviewing options.

#### **NEXT MEETING AGENDA ITEMS:**

Discussed items to add to next month's agenda.

**BOARD MEMBER COMMENTS:**

Kathleen Sexton shared that today was her last meeting, and that she had enjoyed being on Parks and Rec for the last five years, and that the beautification award process has been shared with Kirsten Sonnevile-Douglass. Leslie Clark shared that we need technical support from the city, specifically on having a stable shared drive so commissioners are not using their personal devices and drives. Leslie Clark mentioned that all Egg Hunt photos were shared on Facebook and that she would ask for them to be taken down due to children's photos being shared on social media.

**ADJOURNMENT:**

The meeting adjourned with a motion by Paul Daelemans at 8:45 PM.

  
Kirsten Sonnevile-Douglass, Chair

  
Amy Drain, Recording Secretary

